How to Access the ePortfolio Via the Student Dashboard

A Guide for Faculty, Staff, and Peers Performing an Advisor Role

Who is this for? A tutorial for faculty and professional advisors to access students’ ePortfolios via the Student Dashboard C2 platform.

Step 1: Access the Faculty & Staff Portal via the LaGuardia website. (See image 1)

Step 2: Click on the Student Engagement tab and then on Connect with Students Online (C2C) if you are a faculty advisor. (See image 2)
Step 3: Once you click on a student’s name, you will see more information including a tab to view their ePortfolio. (See images 3 and 4)

![Image 3](image3.png)

![Image 4](image4.png)

Note: Depending on your type of access (e.g., faculty or professional advisor), you will find the list of students assigned to you via different pages. Also, if you are an advisor, you can search student's information by using their EMPL ID number if not assigned to your caseload.

That's it. If you have any questions, contact the ePortfolio team or visit the MB-57 office.