

Using the College Connection, Educational Planning and Road to Success Modules

Some of the modules we have in our ePortfolio system have been created with the specific purpose of helping our students along the way in their academic journey. These modules fall under the following sections: **“College Connection, Educational Planning and Road to Success.”** Each section has a set of modules that students can add to their ePortfolio depending on what they need to accomplish. The modules are built in a way that when the students open the module in the **“Edit”** mode they are presented with prompt text or options to select or fill out.

******NOTE: Make sure you are in the edit mode of these modules since most of the features and options are only visible in the edit mode. In this example I will demo the “College Connection” module******

1. To add any of these modules to your ePortfolio, click the **“Add A Module”** button if the list of modules is not showing. (See image 1.1)

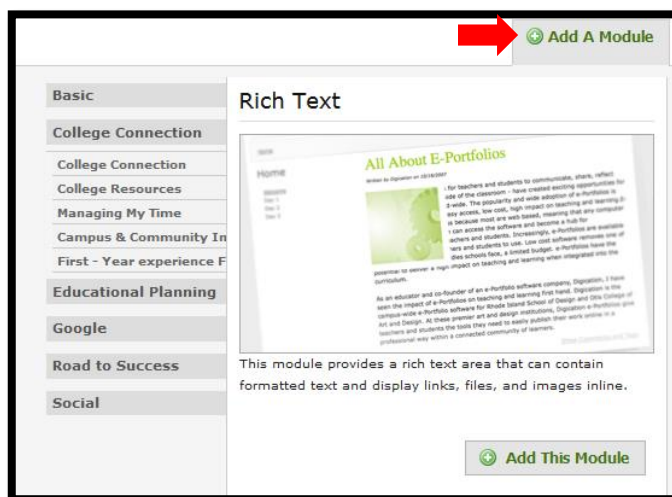


Image 1.1

2. From the list of modules, select one of the sections; **College Connection, Educational Planning or Road to Success.”** From here you will be presented with a list of modules, select the module from that section that you want to add to your ePortfolio. Once selected, click the **“Add This Module”** button. (See image 1.2)

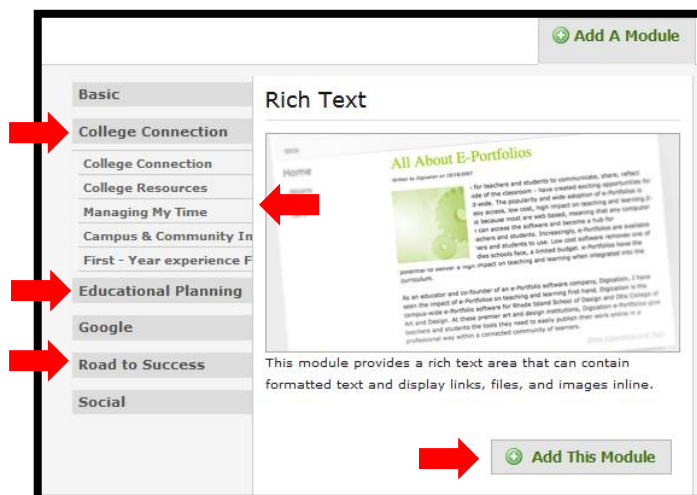


Image 1.2

3. The module will then be added to your ePortfolio. In the **“Edit”** mode, you will see different prompts and options you need to answer or select depending on which module you chose. Once you have answered the prompts and made your selections, click **“Save”** and then **“Publish.”** (See *image 1.3 and 1.4*)

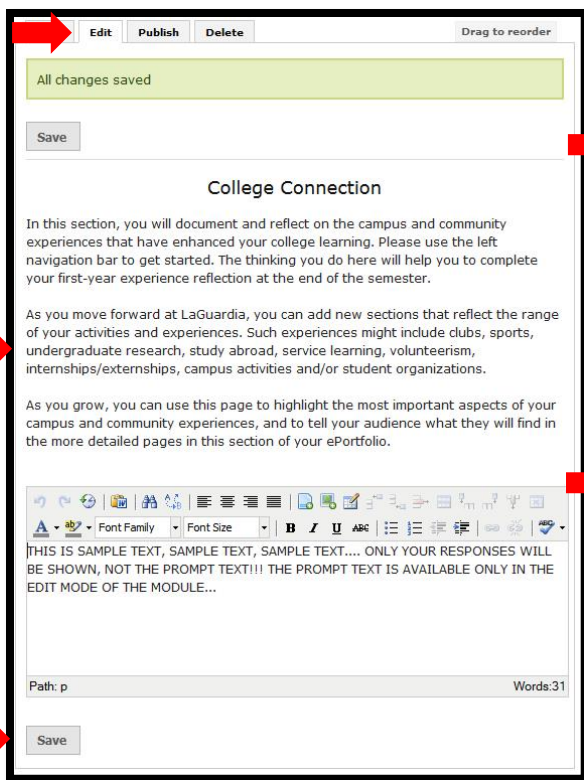


Image 1.3

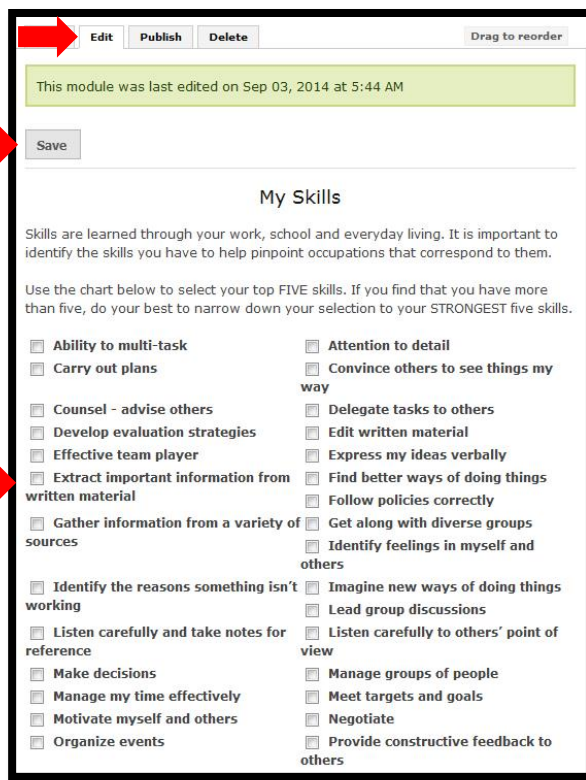


Image 1.4

4. In the **“View”** tab of the module (**Published view**), you will only see your responses not the prompts or options. (See *image 1.5 and 1.6*)

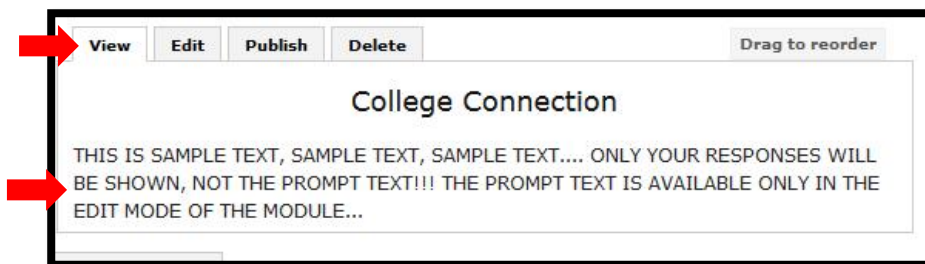


Image 1.5



Image 1.6