

How to Title a Section and Module

A Guide for Students and Faculty

Who is this for? This guide is for students and faculty who want to add titles to sections or modules in their ePortfolio.

Step 1: Hover over the section or module and click the gear icon for the one you want to add a title to. (See image 1)

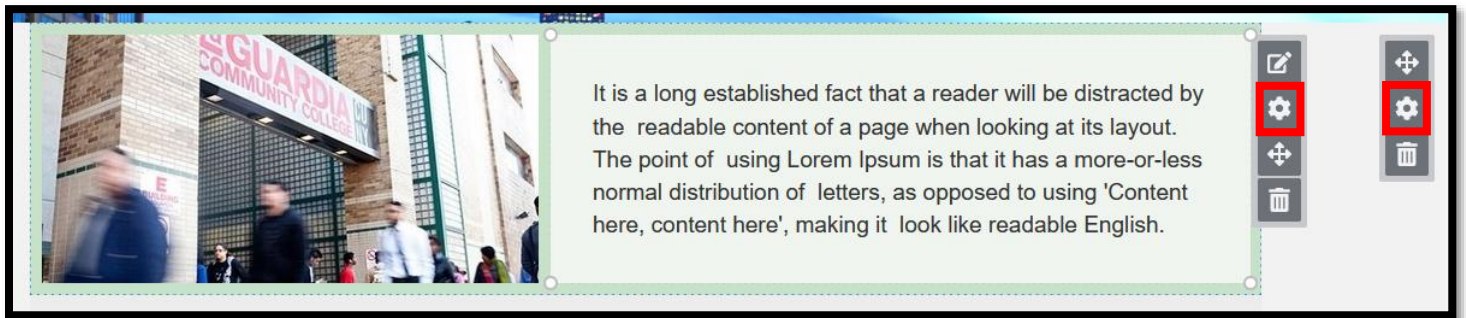


Image 1

Step 2: Click the “Options” for the one you chose and type in the title and toggle on the “Display Name” button. Here you can also customize the font, alignment and padding. (See images 2 and 3).



Image 2

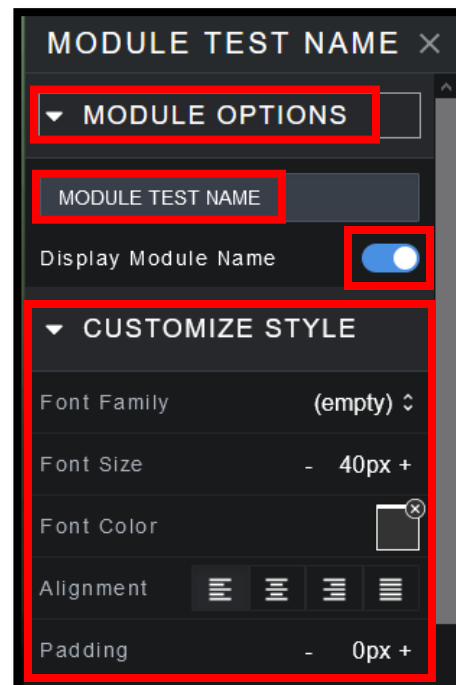


Image 3

Step 3: The titles have now been added to the section or module depending on which you chose or if you added a title to both. (See image 4)

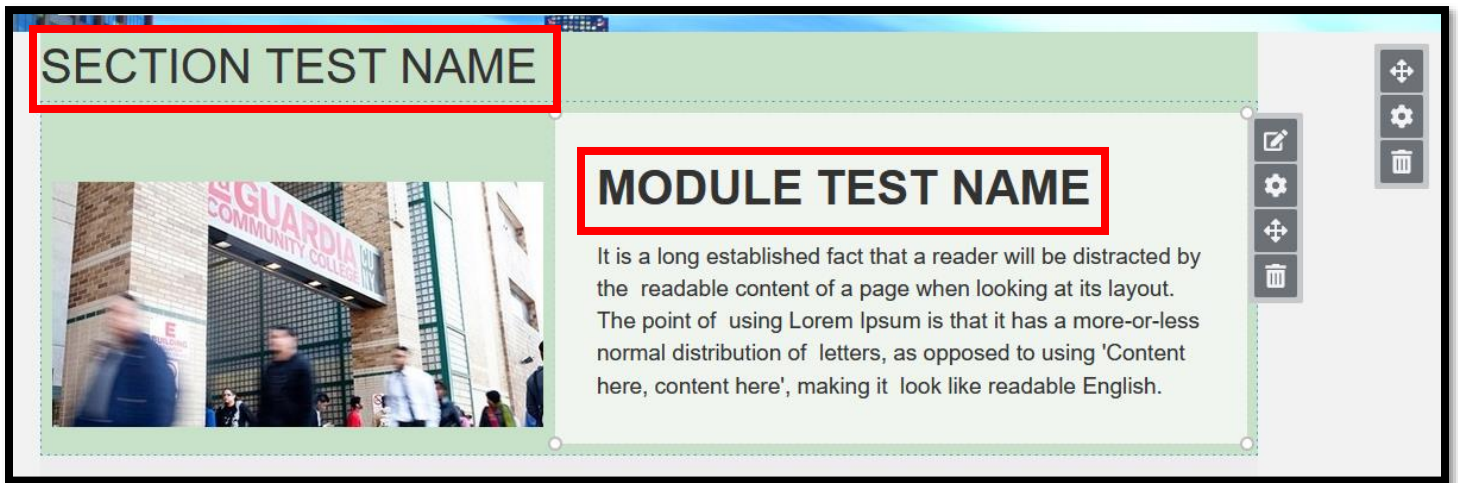


Image 4

That's it. If you have any questions, contact the ePortfolio team or visit the MB-57 office.