

How to Add Files from Google Drive

A Guide for Students and Faculty

Who is this for? This guide is for students and faculty who want to add content directly from Google Drive from a mobile device.

Step 1: In your e-Portfolio click the “Add Content” button or the (+) sign. (See image 1)

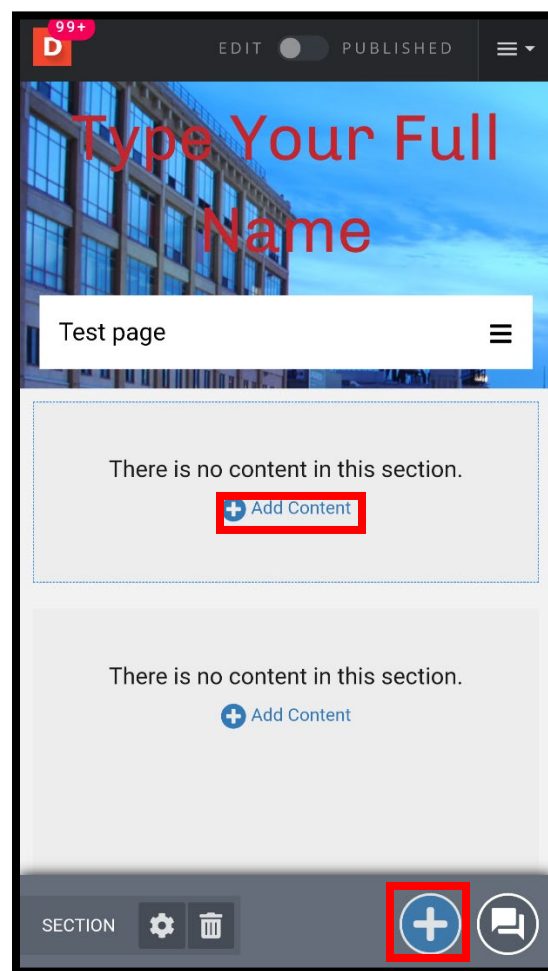


Image 1

Step 2: In the Library, select the “File” tab and locate and tap on the “Google Drive” module. Then tap the “Sign in with Google” button. (See images 2 and 3)

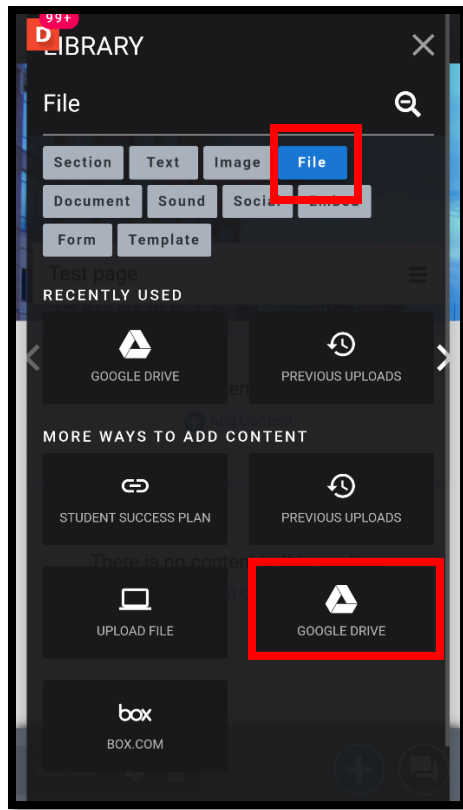


Image 2

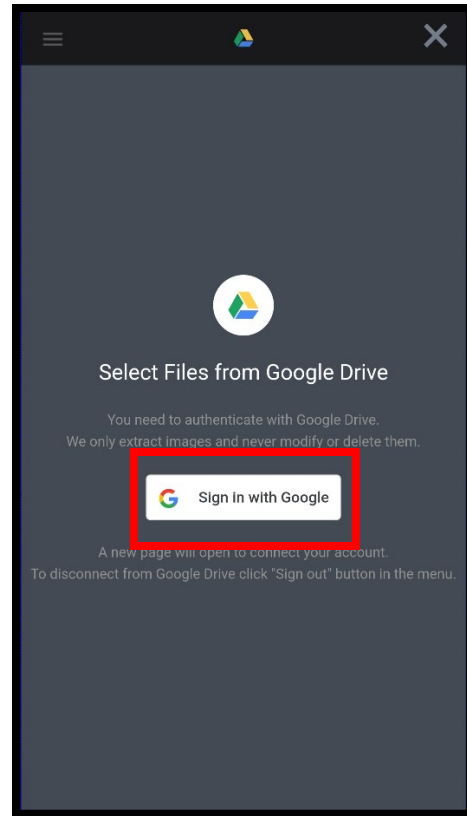


Image 3

Step 3: Log in to your Google account and when prompted, allow access to your account. (See image 4)

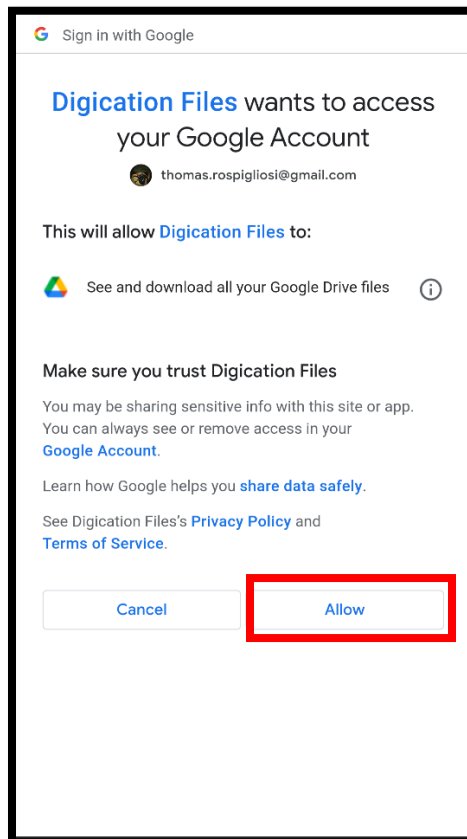


Image 4

Step 4: Select the file you want to upload to your e-Portfolio. Then tap “Upload” and the file will be upload to the page in your ePortfolio (See images 5, 6 and 7)

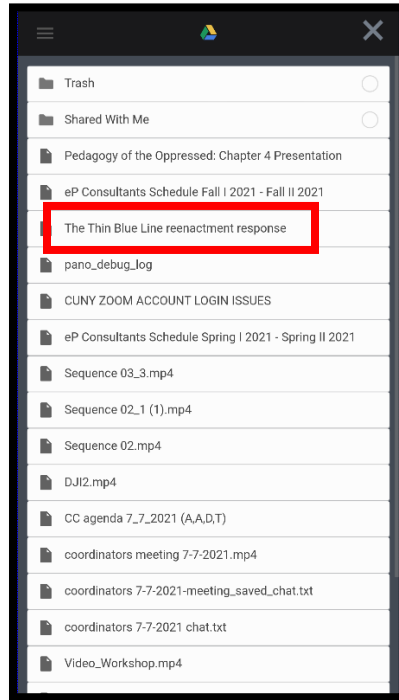


Image 5

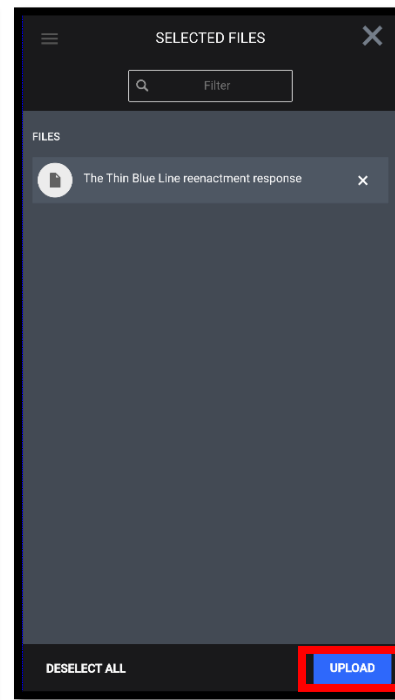


Image 6

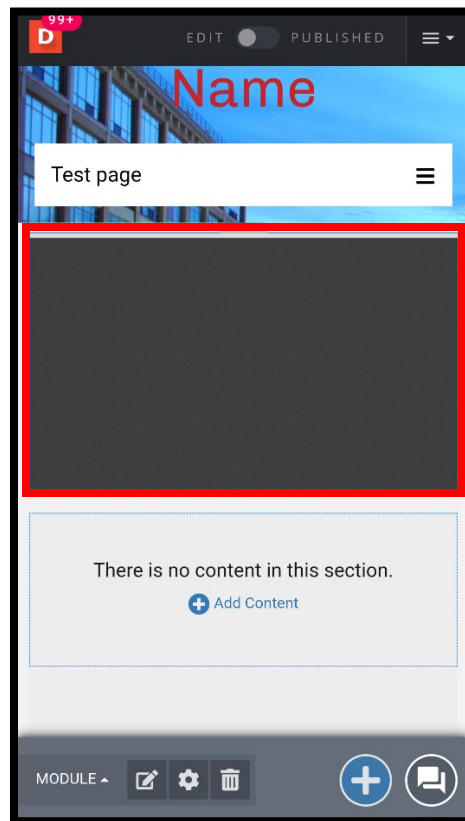


Image 7

That's it. If you have any questions, contact the ePortfolio team or visit the MB-57 office.